



**Experience:**

Use a separate block for each position. Start with your present position and work back, explaining clearly the principal task which you performed in each position, accounting for all periods of employment. Use additional pages if further space is needed. If you have never been employed or are now unemployed, indicate that fact in the space provided below.

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Do you have objections to your present employer being contacted prior to the time of interview?

Yes \_\_\_\_\_ No \_\_\_\_\_ NA \_\_\_\_\_

Your Title		Name and Title of Immediate Supervisor		Type of Employment		
Firm Name		Address/Phone				
Length of Employment		Total		Annual Salary	Full or Part Time?	Reason for Leaving
From	To	Yrs.	Mos.			
Duties						

Your Title		Name and Title of Immediate Supervisor		Type of Employment		
Firm Name		Address/Phone				
Length of Employment		Total		Annual Salary	Full or Part Time?	Reason for Leaving
From	To	Yrs.	Mos.			
Duties						

Your Title		Name and Title of Immediate Supervisor		Type of Employment		
Firm Name			Address/Phone			
Length of Employment		Total		Annual Salary	Full or Part Time?	Reason for Leaving
From	To	Yrs.	Mos.			
Duties						

Your Title		Name and Title of Immediate Supervisor		Type of Employment		
Firm Name			Address/Phone			
Length of Employment		Total		Annual Salary	Full or Part Time?	Reason for Leaving
From	To	Yrs.	Mos.			
Duties						

9. Are you currently licensed, registered, or certified for a profession/trade in any state? Yes \_\_\_\_\_ No \_\_\_\_\_

Profession/Trade \_\_\_\_\_

License No. \_\_\_\_\_ Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_ St. Issued \_\_\_\_\_

10. Do you have a valid Tennessee Driver's License? Yes \_\_\_\_\_ No \_\_\_\_\_

11. Prior and Current Employment by the State of Tennessee: Yes \_\_\_\_\_ No \_\_\_\_\_

If "yes", please provide information below.

From		To		Department or Agency
Mo.	Yr.	Mo.	Yr.	

12. Relatives Currently Employed at: TENNESSEE TECHNOLOGY CENTER AT HARRIMAN

None \_\_\_\_\_ Yes \_\_\_\_\_ (If "yes", list name, position, and relationship)

\_\_\_\_\_  
\_\_\_\_\_

13. Miscellaneous, TCA 49-5-406 Employment application offer and acceptance.  
"Section (3)(d) Any person seeking employment in a state educational institution as a superintendent, principal, professor, teacher, tutor, instructor, or any other person having in any way the custody and care of students of the public educational institutions of the State shall be required to make a full disclosure of any prior criminal record and any prior dismissals from employment for any cause. Any person who shall violate the provisions of this section shall be guilty of a misdemeanor punishable by a fine...and shall not be employed, and if employed despite a violation of this Subsection shall forfeit his office."

EXPLAIN ANY "YES" ANSWERS IN THE SPACE PROVIDED BELOW.

14. Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_

15. Have you ever been dismissed from employment for cause? Yes \_\_\_\_\_ No \_\_\_\_\_

16. Have you ever had a teacher's certificate revoked in any state? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, where? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. References

List below at least four references not related to you who have first hand knowledge of your character, personality, scholarship, and qualifications.

Name and Position	Address	Telephone

18. Attachments: A resume may be attached but may not be used in lieu of application.

19. This application will not be considered complete until official transcripts covering college or university work have been received by the Personnel Office for persons actually employed. Unofficial copies of transcripts are acceptable for applicant processing proposes.

20. Certification of Application: *I hereby certify that all information contained in this application is true, complete and accurate to the best of my knowledge. I also authorize any necessary investigations and the release of transcripts and other personal information relative to my employment. I understand that misrepresentation of this information may subject me to disqualification for competition for any job or to termination of employment if employed by any agency of Tennessee State Government.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please address all correspondence concerning employment to:

Director  
Tennessee Technology Center at Harriman  
P.O. Box 1109  
Harriman, TN 37748-1109

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